



**Merseyside Sports Partnership - Core Support Team – Summary of each post as per structure
July 2009 – March 2012**

Name	Post	Themed area	Purpose of the job	Contact details
Jean Stephens	Director	Leadership & advocacy	<p>To be an advocate for and lead the strategic management of the Merseyside Sports Partnership and manage the financial, human and physical resources assigned to the partnership.</p> <p>To work in close collaboration with key strategic partners & relevant agencies in Merseyside, promote participation, enjoyment and success in sport, providing a balance between the voluntary sector, business sector and complementary to the education agenda.</p>	<p>Merseyside Sports Partnership, Unit 1, Dakota Business Park, Skyhawk Avenue, Garston, Liverpool, L19 2QR Website: www.merseysidesport.com Main line: 0151 427 3889 Fax: 0151 427 3779</p> <p>Direct details:- E: j.stephens@merseysidesport.com M: 07713 415 330 T: 0151 427 2826</p>
Kerry Stewart Currently on maternity leave till October 2012	Development Manager	Business & Performance	To manage and develop operational systems, processes, policies, procedures and performance measurement that will influence current working practices, and adds a positive value to the delivery of sports & physical activity in Merseyside.	<p>Address as above E: k.stewart@merseysidesport.com T: 0151 427 3890 M: 07595 964999 F: 0151 427 3779</p>
Calum Donnelly	Development Manager	Sports	To build and strengthen strategic links between key stakeholders including National Governing Bodies of sport, Education and local authority leisure, to ensure that, effective structures and the provision of, sport and physical activity, can develop and flourish in Merseyside.	<p>Address as above E: c.donnelly@merseysidesport.com T: 0151 427 3824 M: 07739 254835 F: 0151 427 3779</p>
Julie Leasor	Development Manager	Community	To strategically facilitate, support and develop a network of local sport and physical activity alliances across Merseyside, whereby local needs influence and shape the membership and resources of the alliances, to ensure the delivery of local strategic aims, supporting a fully inclusive structure, which will enable people of ages to benefit from Sport and Physical Activity.	<p>Address as above E: j.leasor@merseysidesport.com T: 0151 427 3789 M: 07739834611 F: 0151 427 3779</p>

Prepared by Jean Stephens, Director, Merseyside Sports Partnership 11/01/2012

Andrew Wileman	Development Manager	Workforce	To build, strengthen and develop strategic links between key stakeholders, to ensure that all staff (paid and unpaid) involved in sport and physical activity have the relevant skills, the ability and confidence to carry out their role effectively within Merseyside.	Address as above E: a.wileman@merseysidesport.com T: 0151 427 3874 M: 07808 057 5302 F: 0151 427 3779
Steve Sullivan	Senior Development Officer	Event Management	To take the lead responsibility for the coordination and management of, the partnerships, high profile events and to explore new business event management opportunities	Address as above E: s.sullivan@merseysidesport.com T: 0151 427 3780 M: 07734 735803 F: 0151 427 3779
Katie Crozier	Senior Development Officer	Marketing	To promote and develop the Merseyside Sports Partnership (MSP) brand, impact and raise profile and reputation locally, regionally and nationally by strengthening both internal and external communication channels	Address as above E: k.crozier@merseysidesport.com T: 0151 427 3895 F: 0151 427 3779
Colette Sharkey	Office Manager	Compliance and Governance	To effectively manage, process, maintain and monitor the financial resources and compliance requirements. To effectively manage the office arrangements in accordance with LCC policies and procedures	Address as above E: c.sharkey@merseysidesport.com T: 0151 427 3833 F: 0151 427 3779
Teri Wainwright	Business Services Officer	Workforce	To support the co ordination of programmes and monitoring system that support the development of coaches and volunteers across the Merseyside Sports Partnership	Address as above E: t.wainwright@merseysidesport.com T: 0151 427 3919 F: 0151 427 3779
Kenny Chu	Business Services Officer	Research	To support the development of Geographical Urban Sports Simulator (GUSS) as a fully interactive search facility for examining market segmentation alongside other data sets of information to support future planning, study trends and conditions prevalent to local areas whilst simulating the effects of introducing these changes in Merseyside	As above E: k.chu@merseysidesport.com T: 0151 427 3890 F: 0151 427 3779
Joanne Schumann	Business Services Officer	Admin, Clerical and Information	To provide effective administration and clerical functions to ensure the smooth and efficient operation of the MSP and its core team staff	Address as above E: j.schumann@merseysidesport.com T: 0151 427 3889 F: 0151 427 3779
4 vacant posts	Apprenticeships	Events Programmes Administration	To provide support and assist in the co-ordination, organisational; monitoring and evaluation of the County Wide Sports Development Programme in Merseyside.	